

Board Meeting Minutes
Ann Arbor Science Fiction Association

12 September 2010

Troy Marriott

Attendance:

Members Present (Quorum Met):

- Aaron T (President)
- Amy Z (Treasurer)
- Jer L (Secretary)
- Limey Z
- Sheryl B

Members Absent:

- Anna H-P
- Joe S (Vice President)

Others Present:

- Brian D (ConChair 2011)

Meeting called to order at 1:57pm

Motion by Aaron T to approve of previous meeting's minutes

- Amy Z **seconded**
- **Passed** (4-1-0)

President's Report:

- Nothing to report

Treasurer's Report:

- Still working on the snow fund thing
- Needs to get scanner working to send form 990 to Joe for review

Old Business:

Microloan Proposal Legality

- Aaron will send reminder to Joe
- Tabled for next meeting

Policy Document that will clearly explain the electoral process

- Aaron will send reminder to Joe
- Tabled for next meeting

Web Content Update

- Jer has worked on it
- Very Little
- Table, until next meeting

Indemnification clause

- Aaron will send a reminder to Joe
- Tabled until next meeting

Concert

- Jer is speaking with the hotel, still...forever.

Investing the Snow Fund money better

- See Treasurer's Report

New Business:

Individual liability for alcohol

- There is need for a policy document for the handling and serving of alcohol
 - Must check IDs
 - Must ask:
 - Are you over 21?
 - Are you legal to drink in the state of Michigan?
- This policy needs to be signed by the following:
 - Board President
 - Con Chair
 - Head of Hospitality
 - Anybody serving beer/liquor
- Aaron can create the policy
- **Motion** by Jer L to have Aaron draft a policy as stated above and have a lawyer look at it.
 - Aaron T **seconded**
 - **Passed** (4-0-1)

Password Storage Policy

- Passwords to hard copy and in fireproof safe

Fireproof Box

- We need to keep important documents in a fireproof box
- Do we own a fireproof box?
- Who does/should keep it?
- **Motion** by Jer L to allow Aaron to ascertain whether or not we have a box and allow him up to \$100 to obtain one to be stored by one board member.
 - Limey Z **seconded**
 - **Passed** (4-1-0)

Repair of the bylaws

- Apparently, several changes that have been voted into the bylaws never actually manifested themselves IN the bylaws.
- **Motion** by Jer L to have Aaron T find bylaws changes that haven't been added to the bylaws and add them.
 - Amy Z **seconded**
 - **Passed** (5-0-0)

Rampant Absenteeism Vote

- Joe has missed three consecutive meetings. Per the bylaws, we have to vote on his continued tenure as a board member.
 - **Motion** by Aaron T to retain Joe S as a board member.
 - Jer L **seconded**
 - **Passed** (3-2-0)

Conchair 2012

- Jer L nominates Brian D as conchair for 2012 again
 - The board agrees across the board
 - Brian has agreed to get back to us as to whether or not he accepts
- Aaron T has expressed willingness
- The board has agreed to table things until next month to make a decision.
- Jer will send a request for conchairs to the list.

Future Meetings

- 17 October 2010 at the Troy Marriot immediately following the Concom meeting (probably around 2 or 3)
- Following meeting

Motion to close by Amy Z

- Jer L **second**
- **Passed** (5-0-0)

Meeting adjourned at 3:11

Action Items

- Aaron T
 - Remind Joe about Microloan proposal legality, electoral process, and indemnification clause
 - Obtain fireproof safe
 - Put passwords in fireproof safe
- Amy Z
 - Snow fund followup
 - Get form 990 to Joe
- Jer L
 - Web content update
 - Follow up with the hotel on the concert
 - Send a request for conchairs to the list